



**CITY OF WHARTON
PUBLIC WORKS COMMITTEE MEETING**

**Monday, September 28, 2020
5:30 PM**


CITY HALL

**NOTICE OF
CITY OF WHARTON
PUBLIC WORKS COMMITTEE MEETING**

Notice is hereby given that a Public Works Committee Meeting will be held on Monday, September 28, 2020 at 5:30 PM at the Wharton City Hall, 120 East Caney Street, Wharton, Texas, at which time the following subjects will be discussed to-wit:

SEE ATTACHED AGENDA

Dated this 24th day of September 2020.


By: 
Andres Garza, Jr., City Manager

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Public Works Committee Meeting is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, at City Hall of said City or Town in Wharton, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on September 24, 2020, at 4:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

The Wharton City Hall is wheelchair accessible. Access to the building and special parking is available at the primary entrance. Persons with disabilities, who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (979) 532-4811 Ext. 225 or by FAX (979) 532-0181 at least two (2) days prior to the meeting date. **BRILLE IS NOT AVAILABLE.**

Dated this 24th day of September 2020.

CITY OF WHARTON

By: 
Paula Favors
City Secretary



A G E N D A
CITY OF WHARTON
Public Works Committee Meeting
Monday, September 28, 2020
City Hall - 5:30 PM

Call to Order.

Roll Call.

Public Comments.

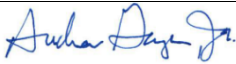
Review & Consider:

1. Minutes from the meeting held September 14, 2020.
2. Resolution: A resolution of the Wharton City Council authorizing the submission of the Notice of Intent (NOI) and an application to the Texas Water Development Board for a City Drainage Plan and Projects and authorizing the Mayor of the City of Wharton to execute all documents related to said submissions.
3. 2020 Street Improvement Project:
 - A. Changes to Change Order No. 1.

Adjournment.

City of Wharton
120 E. Caney Street
Wharton, TX 77488

PUBLIC WORKS COMMITTEE

Meeting Date:	9/28/2020	Agenda Item:	Minutes from the meeting held September 14, 2020.
Attached are the draft minutes from the meeting held September 14, 2020.			
City Manager: Andres Garza, Jr.		Date: Thursday, September 24, 2020	
Approval: 			
Mayor: Tim Barker			

**MINUTES
OF
CITY OF WHARTON
PUBLIC WORKS COMMITTEE MEETING
City Hall, 120 East Caney Street, Wharton, Texas
Monday, September 14, 2020 5:00 p.m.**

City Manager Andres Garza, Jr. declared a meeting of the City Council Public Works Committee duly open for the transaction of business at 5:05 p.m.

Committee Members present: Councilmember Don Mueller, Councilmember Clifford Jackson and Councilmember Terry Freese.

Committee Member absent: None.

Staff Members present: City Manager Andres Garza, Jr., Community Development Director Gwyneth Teves, Finance Director Joan Anandel and Public Works Director John Plaia.

Staff Members absent: Assistant to the City Manager Brandi Jimenez.

Visitors present: Wharton Chamber of Commerce Executive Director Ron Sanders.

Public comments. There were no public comments.

The first item on the agenda was to review and consider minutes from the meeting held August 24, 2020. Councilmember Don Mueller made a motion to approve the minutes as presented. Councilmember Terry Freese seconded. All voted in favor.

The second item on the agenda was to review and consider City of Wharton 2020 Street Improvement Project:

A. Update on the 2020 Street Improvement Project.
B. Request from the City Staff for Change Order No. 1 to the 2020 Street Improvement Project. Public Works Director John Plaia stated to the Committee an update on the 2020 Street Improvement Project. He stated that the City Staff is requesting a change order to the contract for the 2020 Street Improvement Project. He stated that the Change Order would add three (3) additional streets to the Program. He stated the three additional streets would be as followed:

1. Alabama Road from Milam Street to FM 1301.
2. Briar Lane from the concrete pavement to Price Drive.
3. West Milam Street from Outlar Street to Ford Street.

He stated that also included in the Change Order would be the restriping of Alabama Road. He stated that the total cost for the additions would be \$126,166.58. After some discussion, Councilmember Don Mueller made a motion to recommend to the City Council to proceed with Change Order No. 1 to the 2020 Street Improvement Project. Councilmember Clifford Jackson seconded the motion. All voted in favor.


The third item on the agenda was to review and consider Update: TWDB Flood Infrastructure Fund Program. Community Development Director Gwyn Teves gave an update to the Committee on the TWDB Flood Infrastructure Fund Program. After some discussion, no action was taken.

The fourth item on the agenda was adjournment. Councilmember Don Mueller moved to adjourn. Councilmember Clifford Jackson seconded. All voted in favor. The meeting adjourned at 5:20 p.m.

Andres Garza, Jr. City Manager

City of Wharton
 120 E. Caney Street
 Wharton, TX 77488

PUBLIC WORKS COMMITTEE

Meeting Date:	9/28/2020	Agenda Item:	Resolution: A resolution of the Wharton City Council authorizing the submission of the Notice of Intent (NOI) and an application to the Texas Water Development Board for a City Drainage Plan and Projects and authorizing the Mayor of the City of Wharton to execute all documents related to said submissions.
<p>The Wharton City Council authorized the submission of the prequalification application for the Texas Water Development Board Flood Infrastructure Fund on June 22, 2020. Since then the City Staff has been notified that our application has been approved to submit a complete application. The City must submit a Notice of Intent by September 30, 2020 and the complete application is due by October 19, 2020.</p> <p>Attached is the letter of notification to the City.</p> <p>Also attached is the draft resolution approving the submission.</p> <p>Community Development Director Gwyn Teves will be present to answer any questions.</p>			
City Manager: Andres Garza, Jr.		Date: Thursday, September 24, 2020	
Approval: 			
Mayor: Tim Barker			



City of Wharton

120 E. Caney • Wharton, TX 77488
Phone (979) 532-2491 • Fax (979) 532-0181

MEMORANDUM

DATE: September 22, 2020
FROM: Gwyneth Teves, Community Development Director
TO: Andres Garza, Jr., City Manager
SUBJECT: TWDB FIF Notice of Intent and Complete Application

The Wharton City Council authorized the submission of the prequalification application for the Texas Water Development Board Flood Infrastructure Fund on June 22, 2020. The city staff has been notified that our application has been approved to submit a complete application.

The City must submit a Notice of Intent by September 30, 2020 and the complete application is due by October 19, 2020. Attached is the letter of notification to the City.

It is my recommendation at this time that the City submit the Notice of Intent to apply and to also submit the complete application on October 19, 2020.

If you should have any questions, please contact me at 979-532-2491 ext. 238. Thank You.

September 18, 2020

Ms. Gwyneth Teves
Community Development Director
City of Wharton
gteves@cityofwharton.com

**Re: Flood Infrastructure Fund 2020 Application Invitation
City of Wharton Flood Protection Plan
Abridged Application Number: 13623
Submit Application for FIF Category 2**

Dear Ms. Teves:

Congratulations! We are pleased to notify you the City of Wharton is hereby invited to submit a complete application for funding to the Texas Water Development Board's (TWDB) inaugural round of the Flood Infrastructure Fund (FIF) for City of Wharton Flood Protection Plan Abridged Application Number 13623.

Your project is included in the updated [prioritization list](#) based on criteria outlined in the 2020 Flood Intended Use Plan. The attached Intent to Apply Form includes a Statement of Funding section that will be used to confirm the amount of FIF funds requested. Grant and loan allocations listed in the prioritization are preliminary and subject to change.

To be considered for funding, you need to submit the following two documents to the TWDB by their respective deadlines:

- **You must submit your intent to apply form to FloodIUP@twdb.texas.gov by September 30, 2020.** If you fail to fully complete and submit by the deadline the Intent to Apply, your project will not be considered for funding.
- If you do indicate by September 30 your intent to apply, your complete application will be due to the TWDB by 5:00 p.m., CST, on **October 19, 2020**. Applications will not be accepted after the deadline.

Please note that if you need additional time beyond October 19, 2020, to submit any required Memorandum of Understanding or resolution from the governing body

Ms. Gwyneth Teves
September 18, 2020
Page 2

Item-2.

requesting financial assistance portions of the complete application, please contact the TWDB at FIF@twdb.texas.gov.

Instructions for how to submit your application and the related application materials are on our [website](#).

Preapplication webinars will be held September 21 through September 25. These webinars will provide information on how to complete the Flood Financial Assistance Application and answer general programmatic questions. Applicants are highly encouraged to attend. To register for a webinar, please visit the [Flood Infrastructure Fund](#) on the TWDB's website.

We look forward to working with the City of Wharton on its FIF project and are committed to providing excellent customer service and prompt responses to any questions as you complete your application. Should you have any questions or concerns, please contact Mireya Loewe, Manager, Regional Water Project Development, by telephone (512) 475-0590 or by email at FIF@twdb.texas.gov.

Sincerely,



Mark Wyatt
Director, Program Administration and Reporting
Water Supply and Infrastructure

Attachment: Intent to Apply Form

cc: Program Area contact: Mireya Loewe, Manager, Regional Water Project Development

Instructions

Indicate below your intention to apply for funding from the Flood Infrastructure Fund. In addition, please complete the Statement of Funding section outlining all funding sources intended for your project, including specifically identifying the amount of FIF funding for which you intend to apply. Deadline to submit is **September 30, 2020**. Submit this document as an attachment to FloodIUP@twdb.texas.gov

Failure to return this form by the deadline will be considered as no intention to apply and your project will not be considered for funding.

General Information

Entity Name

Project Name (as listed in the Flood Prioritization List)

Abridged Application Number

Intent to Apply Yes No

Statement of Funding

Please indicate the funding sources anticipated to sufficiently fund the project. Insert the dollar amounts applicable to the sources identified below. Entities may either use its own available funds or borrow FIF funds at 0% for any portion of the required local share not provided through the FIF grant funds. Other funding sources indicated below must be committed/awarded or under consideration by the funding agency. If federal funding is a source, the award must be confirmed prior to commitment by the TWDB. Please indicate the specific source and federal disaster number in the box below. While you may propose to use in-kind services on this form, any proposal must receive TWDB's approval.

Sources of Funding	Amount (\$)
a. Federal Funding Disaster Number	00
b. Local Contribution (All cash/loan/bond proceeds/non-federal grant sources excluding FIF)	0
c. In-Kind Contribution (estimated value)	00
d. TWDB FIF Grant	00
e. TWDB FIF Loan	000
TOTAL PROJECT COST (equals a+b+c+d+e)	0

Signature

Title

Printed

Email Address

**CITY OF WHARTON
RESOLUTION NO. 2020 - XX**

A RESOLUTION OF THE WHARTON CITY COUNCIL AUTHORIZING THE SUBMISSION OF THE NOTICE OF INTENT (NOI) AND AN APPLICATION TO THE TEXAS WATER DEVELOPMENT BOARD FOR A CITY DRAINAGE PLAN AND PROJECTS AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO SAID SUBMISSIONS.

WHEREAS, On June 8th, 2020 the Wharton City Council authorized the submission of an application to the Texas Water Development Board for a city drainage plan and projects; and,

WHEREAS, The City of Wharton was notified that it is invited to submit a complete application for funding to the Texas Water Development Board's (TWDB) inaugural round of the Flood Infrastructure Fund (FIF) for City of Wharton Flood Protection Plan Abridged Application Number 13623, and,

WHEREAS, The City of Wharton City Council wishes authorize the submission of the NOI and the full application to the Texas Water Development Board for a city drainage plan and projects; and,

WHEREAS, The Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute all documents relating to said NOI and application.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS:

SECTION I. The Wharton City Council hereby approves the submittal of the NOI and an application to the Texas Water Development Board for a city drainage plan and projects.

SECTION II. The Wharton City Council hereby authorizes the Mayor of the City of Wharton to execute all documents related to said application.

SECTION IV. That this resolution shall become effective immediately upon its passage.

PASSED, APPROVED, and ADOPTED this 28th day of September 2020.

CITY OF WHARTON, TEXAS

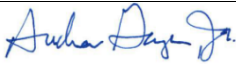
By: _____
TIM BARKER
Mayor

ATTEST:

PAULA FAVORS
City Secretary

City of Wharton
120 E. Caney Street
Wharton, TX 77488

PUBLIC WORKS COMMITTEE

Meeting Date:	9/28/2020	Agenda Item:	2020 Street Improvement Project: A. Changes to Change Order No. 1.
<p>Attached you will find a memo to me from Public Works Director John Plaia regarding an addition to Change Order No. 1. The addition to Change Order No. 1 would include adding a street extension to Brenek Lane (from Rugeley Lane to Harrison Lane). Also included in Change Order No.1 would be the prime coat oil for the roadways that need treatment before seal coating. The additions to Change Order No. 1 will be submitted to BEFCO Engineering for a formal Change Order.</p> <p>Mr. Plaia will be present to answer any questions.</p>			
City Manager: Andres Garza, Jr.		Date: Thursday, September 24, 2020	
Approval: 			
Mayor: Tim Barker			



City of Wharton

120 E. Caney Street ° Wharton, TX 77488
Phone (979) 532-2491° Fax (979) 532-0181

September 24, 2020

Mr. Andres Garza, Jr., City Manager
City of Wharton
120 E. Caney Street
Wharton, Texas 77488

2020 Street Program Improvements
Addition to Change Order # 1

Mr. Garza:

Requesting an addition to Change Order #1 to the above referenced project to add an additional street to the 2020 Street Program Improvements. Requesting the addition of an extension of Brenek Lane. (from Rugeley Lane to Harrison Lane). Also included prime coat oil for roadways that need treatment before Seal Coating.

Seal Coat Brenek Lane 325' x 30' = 9,750 / 9 = 1,083 SY

1,083 sy x \$2.98 = \$ \$3,227.34

Placement of Prime oil on Base work at various locations.
(Simply Devine Parking Lot, Brenek, Kinkaid, and Lake Shore

Approximately 6,000 sy for a total of \$2,500.00

Addition CO #1 Total	\$5,727.34
(Addition CO #1 adjustment 0.79%)	
Change Order #1 Total	<u>\$124,854.74</u>
Change Order Total:	\$128,082.08

Total Adjustment of 18.07% of original cost \$726,670.02

Sincerely,

John Plaia
Public Works Director